

November 26, 2003

Dear Colleagues:

The attached *Procedural Guidance* accompanies the CDC Program Announcement, HIV Prevention Projects for Community-Based Organizations (Funding Opportunity Number 04064), as Attachment I. To receive funding under Program Announcement #04064, organizations must propose in their applications to implement interventions from the *Procedural Guidance* appropriate for their respective target populations and their organization's capacity to conduct them. The *Procedural Guidance* was developed to bring the best available science on HIV prevention to inform organizations that are considering applying for funding to implement HIV prevention in their communities. Interventions that are not in the *Procedural Guidance* will not be funded. CDC will provide training to organizations selected for funding on the implementation of specific interventions and also offer capacity building technical assistance throughout the duration of the project period.

Although CDC recognizes the empirical contributions of programs that have not undergone rigorous evaluation, the redoubling of prevention efforts requires that we support programs with evidence of effectiveness for reducing behaviors associated with the transmission of HIV. Through a thorough review of the literature on HIV prevention interventions, and with contributions from researchers and program experts, this *Guidance* brings consistency to, and support for, the delivery of evidence-based HIV prevention interventions and strategies.

The *Guidance* is divided into 3 sections, which match the 3 major activities that will be funded through Program Announcement #04064. Section 1 describes procedures for targeted outreach and health education/risk reduction (HE/RR) for high-risk individuals. Section 2 describes procedures for targeted outreach and counseling, testing, and referral (CTR) services for high-risk individuals. Section 3 describes procedures for prevention interventions for people living with HIV and their partners of negative or unknown serostatus. Section 3 also includes interventions for persons at very high risk for HIV infection, defined as someone who, within the past 6 months, has had unprotected sex with a person who is living with HIV; unprotected sex in exchange for money or sex; multiple (greater than 5) or anonymous unprotected sex or needle-sharing partners; or has been diagnosed with a sexually transmitted disease.

This *Guidance*, along with intervention kits produced by the Replicating Effective Programs (REP) project and those disseminated by the Diffusion of Effective Behavioral Interventions (DEBI) project represent the best currently available science related to HIV prevention. This document is a DRAFT and CDC will be updating the *Procedural Guidance* with more specific procedures for some of the interventions next week. To address questions or comments about the *Procedural Guidance* document, a toll-free telephone number (1-866-329-2669) has been established and will be active through February 13, 2004. Questions about the procedures after February 13th can be directed to CDC project officers. This document represents a work in progress and we welcome your comments and suggestions.

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PROCEDURAL GUIDANCE FOR SELECTED
STRATEGIES AND INTERVENTIONS FOR
COMMUNITY BASED ORGANIZATIONS
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